



**2023**

## **RUNNING SUNDAY MORNING FROM HALDON PIER**

### **Access Codes**

- Harbourside store 2863
- Fuel store on Town Dock 2863
- Training Room C2863X and turn knob to the right.

### **Arrival and Setting Up**

- 9.00 am or very soon after
- The Orange flag must be displayed on the Haldon Pier Flagpole before **9.25 am**
- Platform box will be found on the shelves on R/H side of Harbourside store, in corner of ground floor car park.
- X and AP flags are rolled up, they should be those nearest to the door.
- There is also a black crate with a brown top which is used to assist access to the Harbour wall, it can also be used for the timekeeper to sit on.
- Steps are provided if needed, these should be tied on to the railings

### **Equipment and Flags**

- List of contents of Platform Box attached, all flags except A and AP are in the box
- VHF Radios – two will be needed. Most Race Officers bring their own. Club radios can be collected from the Training Room if required. Please return them after use.
- The box contains a copy of the Notice of Race and Sailing Instructions
- You will need to bring your own copy of the Racing Rules of Sailing

## Roles

- **Race Officer** – sets courses, announces courses by VHF at least 10 minutes before scheduled start time.
- Ensure that all classes round marks in the same direction.
- Usual practice is to start from Red and finish on Red or Green depending upon course.
- Best practice for all classes to finish on the same line.
- Blows the Orange horn in conjunction with handheld VHF
- Sights the line
- Call “clear start” or “OCS sail numbers” boat names if you can't easily identify numbers
- Blows extra sound signal for OCS
- Advises when OCS boat is clear
- Monitor race timings (See SI's 16) and keep under review during race
- Consider Shorten or Change course if necessary (see flags below)
- If changing course, this should be advised by VHF as well as flags. It may need repeating especially for yachts.
- Call numbers for lap recording (Sportsboats and Dinghies only).
- Call numbers for finish and blow horn again with VHF radio, time to be taken on the horn.
  
- **Time Keeper** - announce times over VHF using timing sheet attached, laminated copy will be found in the Platform box.
- First signal from timekeeper should be **5 minutes to warning signal**
- Always start as per the times in the Sailing Instructions, unless under AP.
- Do not bring forward start time if earlier class is not participating.
- Record actual start times on Race sheet.
- Timekeeper also usually acts as recorder. (see further notes below)
  
- **Recording and Results** – sample recording sheets attached.
- Tick boats that arrive in the start area.
- If not listed please add sail number to the list.
- Clearly mark boats that are DNC (Did not compete) either with a line or “DNC”
- See RRS Appendix A for detailed recording abbreviations
- Complete all boxes including Date and Start Times
- Record lap times for Dinghies and Sportsboats
- Record finish times and sail numbers.
- Photograph completed results sheets and email in one batch as soon as possible after completion of racing to [resultsteam@rtyc.org](mailto:resultsteam@rtyc.org)

- **Flags and Signals** – All flags required for use on halyards are in the Platform Box
- Signal flags X and AP are on poles.
- Sound signals are by the Orange horn in conjunction with a VHF radio
- Orange Flag (Start line) to be displayed on white flag pole at the inshore end of the Halyards.
- Use Red or Green (as appropriate) if all marks in all classes are to be left to port, otherwise use Orange only.
- Class flags are displayed in the following order :-
- Numeral pennants 1 (IRC Class) and 2 (Cruiser Class)
- Numeral pennant 3 (Sportsboat Class)
- Numeral pennant 4 (PY Dinghies)
- Preparatory signal Code Flag P is on the next halyard.
- Have Code flags C (continuous sound signals) and S (two sound signals) easily accessible.
- Blue flag (Finish line) or S flag if Shortened course (2 sound signals) and VHF communication to relevant fleet,
- Always check that you know where code flags N, H and A can be found (they also will be in the box) Three sound signals if used in addition to VHF communication.

Ensure that the results are checked, all boxes completed and emailed to [resultsteam@rtyc.org](mailto:resultsteam@rtyc.org) as soon as possible after completion of all racing.

**ROYAL TORBAY YACHT CLUB**  
**RACE PLATFORM FLAG BOX CONTENTS**

**Box is stored on shelves in Harbourside club store.**

- Flags**
- Orange, Red, Green, Blue.
  - **Papa, Sierra, Charlie, Yankee.**
  - **November, Hotel, Alfa.**

**Numeral Pennants** - One, two, three, four, five, six, seven.

**On Poles** (first three, inside door on left hand side or hanging from under the top floor)

- Answering Pennant (**AP**)
- X – ray (**X**)
- 1<sup>st</sup> Substitute

**Other items**

Horn, Race Sheets, Timing Sheets, Handle for Halyards

Please report any items that missing to Bob Penfold –  
vicecommodore@rtyc.org